Application Form for Printing & Copying materials

Department of Economics & Statistics

Please note: Please fill the form for printing/copying the materials more than 10 pages and this form should be reached the Head of the Department before the work done.

Designation of the Applicant Purpose of Printing Course Code Other (Specify) Material type	2							
Purpose of Printing ''	2							
Other (Specify)								
Way of Printing \square Laser Printing (Black/Colour) \square Ph	☐ Laser Printing (Black/Colour) ☐ Photo Copying							
Printing paper provided □ by Department □ Other (Specify)_	☐ by Department ☐ Other (Specify)							
Number of pages No. of copies	☐ Single side ☐ Both sides							
Done by \square by applicant \square by other person	()							
Applicant's Signature	Date:							
Recommendation of Course Coordinator Recommended/Not Recommended Date Date Date Date Date Date Date Date	Date:							
Approval of Approved/Not Approved								
Head of the Department	Date:							
Office Use Date Time Machine Number Signal	ure							

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Name of the	e Applio	cant									
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		Other (Spec	ify)								
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Course Coordinator											
Approval of		Approved/Not Approved									
Head of the Department								Date:			
Office Use	Date		Machine					Sig	natur	.0	
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